Business Advisor
Job Description

African Economic Development Solutions (AEDS) (www.aeds-mn.org), is a nonprofit organization that assists African immigrants in the Twin Cities gain financial security through entrepreneurship and wealth creation. AEDS is seeking an energetic and experienced business advisor to provide a variety of technical services to small and start-up businesses. AEDS’ core programs include: business plan training, financial literacy education, loan access, business consulting, and home ownership education. Little Africa, an arts and culture-based business development initiative, is pioneered and managed by AEDS to connect and empower African immigrants communities in Minnesota. AEDS’ asset-based and holistic approach not only addresses the needs of individuals but also embraces families as well as communities as they make positive strides towards increased financial well-being.

Location: Twin Cities Metro  
Activity Area: Economic Development  
Category: Small Business Development Manager  
Closing Date: September 30, 2015  
Job Type: Fulltime (40Hrs per week)  
Salary: Commensurate with qualification

Responsibilities
The Business Advisor works with small and start-up African businesses. The responsibilities of this position include: providing accounting and financial services, working with lending partners to increase access to capital, working with clients to explore and pursue new markets, offering marketing and branding expertise, analyzing loan requests, assessing risk, and preparing written evaluations and recommendations for loan approval. The successful Business Advisor will establish trust with clients and sustain productive relationships with borrowers and assist with problem loans. The Business Advisor will collaborate with other AEDS programs

Qualifications
- Minimum of 4 years experience as a business adviser and loan officer at a bank, economic development organization or a community development financial institution.
- Proven track record of building solid relations with clients of diverse backgrounds.
- Previous experience working with African immigrants in and around Minnesota.
- Strong verbal and written communication and presentation skills.
- College degree in business, accounting, finance or a related field. Familiarity with accounting software and proven financial skills. Graduate degree preferred.
- Capacity to work independently and as a productive member of a team.
- Commitment to the work of nonprofits and making a positive impact in the community.
- Bilingual (expert in at least one of the African languages spoken in the region)

Mail your cover letter and resume to AEDS Attention HR at 1821 University Ave W. Suite S-227, St. Paul, MN 55104 (or email to admin@aeds-mn.org).